

# The College Opportunity Fund (COF) provides a stipend each semester to eligible undergraduate students paying in-state tuition

#### Action Steps for the College Opportunity Fund (COF) Stipend:

#### 1. Make sure you meet eligibility requirements

- Must be an undergraduate student classified as an in-state resident for tuition purposes.
- Must be taking main campus courses only (courses offered through Extended Studies Academic Outreach are not eligible).
- Must register for courses prior to course's census date.

## 2. Create your lifetime COF account online at: https://cof.college-assist.org

- Make sure ALL personal information with UCCS matches your COF account, including your social security number.
- If you have already applied and used COF at another college/university, you do <u>not</u> need to apply again. Accounts only need to be created once in a student's college career.

### 3. Authorize your COF funds in your myUCCS portal

- Must wait 24-48 hours after creating your COF account in Step #2.
- Students must authorize the funds in their myUCCS portal approximately one week before the end of the term.
- Once authorized you will <u>not</u> need to authorize again, unless you become an inactive student and need to reapply to UCCS.

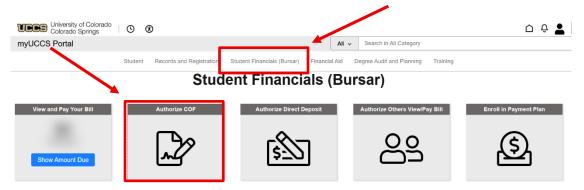
## **Important COF Information**

- Any course dropped <u>before</u> the course's posted census date will not use any COF hours. A course withdrawn from <u>after</u> census date will receive a 'W' grade and the COF hours will not be refunded to a student's lifetime total.
- > Students receive a lifetime limit of 145 COF hours/credits to complete an undergraduate degree. Any extra hours needed can be requested through a one-time institutional waiver through the Office of the Registrar. After using the institutional waiver, additional hours can be requested through the State of Colorado.
- After receiving their first undergraduate degree, a student returning for a second undergraduate degree will receive 30 additional COF hours
- You may check your amount of remaining hours and/or change your authorization status at any time in your myUCCS portal
- Your personal information with UCCS must always match your COF account (SSN, DOB, Name) or else your authorization will be revoked
- COF stipend amount changes based on the State of Colorado. Always check each term at: https://cof.college-assist.org
- Contact COF directly at: 720-264-8553 or cof@college-assist.org



# **How to Authorize COF**

- 1. Log in to your myUCCS portal: http://uccs.edu/portal
- 2. Click on the Student Financials (Bursar) tab at the top
- 3. Select Authorize COF



4. Here you can see your COF totals and past semesters. Select Update Authorization then make your selection and click Submit

