



Office of the Registrar

UNIVERSITY OF COLORADO
COLORADO SPRINGS

NON-RELEASE OF DIRECTORY INFORMATION

The University of Colorado Colorado Springs (UCCS) may release certain “directory information” to third parties without your consent. UCCS has designated the following as directory information:

- Student Name
** If provided, a preferred name will be used when there is not a documented business or legal reason to provide a student’s primary name. Students may select a diploma name for graduation and commencement materials.
- Majors/Minors and field of study.
- School/College or division of enrollment.
- University-recognized honors and awards.
- Participation in officially recognized activities/sports, including height and weight of athletes.
- Enrollment status.
- Campus email address.
- Dates of attendance.
- Previous educational institutions attended.
- Classification level (e.g., freshman, sophomore or grad student).
- Degree status (e.g., expected graduation date and/or conferral dates/terms).
- Employment related to student status (e.g., teaching assistant, resident assistant or work-study) and dates positions held.
- Photos and videos taken or maintained by the university.

Student Online Directory: UCCS publishes an online directory which consists of student name and UCCS email address. By completing the form below, your information **will not** be published in the UCCS online directory.

If you would like to **restrict** the release of your directory information to third parties, please print and submit the completed form to the Office of the Registrar (Main Hall 108). Students who have requested directory privacy in prior years **do not** need to submit a new request.

This non-release of directory information will be effective within 2 business days after the receipt by the Office of the Registrar. Any directory information requested prior to the effective date will be released.

Name: _____

Student ID (or DOB): _____

Signature: _____

Date: _____

Please submit form to: University of Colorado Colorado Springs
Attn: Office of the Registrar (Main Hall 108)
1420 Austin Bluffs Pkwy
Colorado Springs, CO 80918