UCCS | Office of the Registrar
UNIVERSITY OF COLORADO
COLORADO SPRINGS

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Colorado Springs, CO 80918 registrar@uccs.edu

Social Security Number/Taxpayer Identification Number Form

This form is used by the University of Colorado Colorado Springs to add or update a student's or applicant's Social Security Number (SSN) or Taxpayer Identification Number (TIN). SSNs are required by various offices on campus for processing of financial aid, tuition statements for tax purposes, student employment, selective service verification, College Opportunity Fund (COF), and other credential matching. Personally identifiable information is secured and accessed only by school officials with a legitimate educational interest per university policy and federal law.

Please print, complete and submit this form to the Office of the Registrar. A copy of your SSN or TIN card must be submitted if a correction is being requested. You may fax or deliver your form and documentation, if applicable, to the fax number or address listed above. Do not e-mail documentation containing your SSN or TIN.

Part I—Student Information

_____
First Name   M.I.   Last Name   Student ID Number (if known)

_____
Address   DOB (MM/DD/YYYY)

Social Security or Taxpayer Identification Number

SSN: _____-_____-_____   **OR**   TIN:_____-_____

Part II—Student Authorization

I certify that the number provided on this form is my correct Social Security or Taxpayer Identification Number.

_____
Student Signature   Date

OR

Part III—Refused Authorization

I am a foreign national/nonresident alien and do not have a Social Security or Taxpayer Identification Number. I do not plan to file an income tax return in the U.S.

I do not wish to provide my Social Security or Taxpayer Identification Number to the University of Colorado Colorado Springs at this time. I understand that I may be subject to an IRS fine of $50 for failure to do so. I further understand that the IRS will not be able to use the Form 1098-T filed by the University of Colorado to confirm my eligibility for certain education tax benefits without my Social Security or Taxpayer Identification Number.

_____
Student Signature   Date